

Agenda for a meeting of the Governance and Audit Committee to be held on Friday 15 April 2016 at 1100 in Committee Room 1, City Hall, Bradford

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	THE INDEPENDENTS
Eaton	L Smith (Ch)	Naylor
	Thornton (DCh)	
	Swallow	

Alternates:

<i>Conservative</i>	<i>Labour</i>	<i>The Independents</i>
Ellis	Farley	Hawkesworth
	K Hussain	

Notes:

- This agenda can be made available in Braille, large print or audio format on request by contacting the Agenda contact shown below.
 - The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
 - If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.
-

From:

Meic Sullivan-Gould
 Interim City Solicitor
 Agenda Contact: Fatima Butt
 Phone: 01274 432227
 E-Mail: fatima.butt@bradford.gov.uk

To:



A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The Interim City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.
- (4) Officers must disclose interests in accordance with Council Standing Order 44.

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Director or Assistant Director whose name is shown on the front page of the report.



If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Fatima Butt - 01274 432227)

B. BUSINESS ITEMS

4 WEST YORKSHIRE COMBINED AUTHORITY (WYCA) AND LEEDS CITY REGION ENTERPRISE PARTNERSHIP (LEP) : UPDATE REPORT

Previous Reference: Minute 75 (2013/14)

The Strategic Director, Regeneration will submit **Document “AR”** which gives an update on the West Yorkshire Combined Authority and Leeds City Region Enterprise Partnership LEP with a focus on governance, accountability, reporting and involvement of Bradford Council, its elected members and staff.

A previous report on WYCA/LEP was brought to Governance and Audit Committee on 4 April 2014.

Recommended –

- (1) That the report be noted.**
- (2) That the continued improvements and development programme for WYCA/LEP during 2016-17 especially where they enhance accountability, good governance and the active involvement of each of the Constituent Councils, their political leadership and front-line members be supported.**
- (3) That the on-going communications, involvement and influence of Bradford’s elected members, officer, partners and public in WYCA and LEP be encouraged.**

(Jamie Saunders – 01274 434123)

5 AUDIT STRATEGY MEMORANDUM 2015/16 – WEST YORKSHIRE PENSION FUND

The External Auditor will submit **Document “AS”** which reports on the Audit Strategy Memorandum for the West Yorkshire Pension Fund for the year ending 31 March 2016.

Recommended-

That the Audit Strategy Memorandum for West Yorkshire Pension Fund for 2015/16 be considered.

(Steve Appleton – 07881 283340)



**6 AUDIT STRATEGY MEMORANDUM 2015/16 – CITY OF BRADFORD
METROPOLITAN DISTRICT COUNCIL**

The External Auditor will submit **Document “AT”** which reports on the Audit Strategy Memorandum for the City of Bradford Metropolitan District Council for the year ending 31 March 2016.

Recommended-

That the Audit Strategy Memorandum for the City of Bradford Metropolitan District Council for 2015/16 be considered.

(Steve Appleton – 07881 283340)

7 VALUE FOR MONEY RISK ASSESSMENT 2015/16

The External Auditor will submit **Document “AU”** which reports on the value for money risk assessment for 2015/16.

Recommended-

That the Value for Money Risk Assessment 2015/16 be considered.

(Steve Appleton – 07881 283340)

8 INTERNAL AUDIT PLAN 2016/17

The Director of Finance will submit **Document “AV”** which reports on the Internal Audit Plan for the financial year 2016/17. The delivery of the audit plan will assist with risks within the systems reviewed being managed to an acceptable level through improvement in internal control.

Recommended-

That the Internal Audit Plan for 2016/17 be reviewed and approved.

(Mark St Romaine – 01274 432888)

9 AMENDMENTS TO THE CONSTITUTION

The Interim City Solicitor will submit **Document “AW”** which provides Members with details of the proposed amendments to the Council’s Constitution.

Recommended –

(1) That the Governance and Audit Committee consider the proposed amendments to the Constitution listed in Appendices 1 and 2 attached to this



report and consider which, if any, should be recommended to Council for adoption and implementation.

- (2) That the Interim City Solicitor reports any recommendations to Council and ensures the agreed amendments are implemented.**
- (3) That the Interim City Solicitor be granted delegated authority to make consequential amendments to the Constitution as a result of the recommendations approved by Full Council.**

(Mark St Romaine – 01274 432888)
(Roy Barraclough – 01274 432670)

